



**ILLINOIS ASSOCIATION OF CODE ENFORCEMENT  
BUSINESS MEETING MINUTES  
MEETING DATE: January 15, 2025  
MEETING LOCATION: GoToMeeting / Virtual  
MEETING TIME: 8:00 a.m.**

**Meeting called to order:** 8:05 a.m.

**Roll Call:**

**Present:**

President Angel Schnur [Angel.Schnur@Skokie.Org](mailto:Angel.Schnur@Skokie.Org)

1<sup>st</sup> Vice President Kory Hintzsche [KorineHintzsche@algonquin.org](mailto:KorineHintzsche@algonquin.org)

2<sup>nd</sup> Vice President Brian Smith [bsmith@southholland.org](mailto:bsmith@southholland.org)

3<sup>rd</sup> Vice President Justin Howe [jhowe@bataviaill.gov](mailto:jhowe@bataviaill.gov)

Treasurer Mark Blickhahn [mblickhahn@vniles.com](mailto:mblickhahn@vniles.com)

Sergeant-At-Arms Kerry Demski [Kpiercedemski@stcharlesil.gov](mailto:Kpiercedemski@stcharlesil.gov)

Secretary Tim Ostermann [tosterma@bataviaill.gov](mailto:tosterma@bataviaill.gov)

**Not Present:** N/A

**Approval of Minutes:**

- **Kory Hintzsche motioned November 17, 2024**, for board minutes approval with **Tim Ostermann** seconding motion, all present in favor.
- **Justin Howe motioned December 4, 2024**, for board minutes approval with **Tim Ostermann** seconding motion, all present in favor.

**Changes to the agenda:** None

**Officer's Reports:**

**President: Angel Schnur:** No Report

**1<sup>st</sup> Vice President: Kory Hintzsche:** No Report

**2<sup>nd</sup> Vice President: Brian Smith:** No Report

**3<sup>rd</sup> Vice President: Justin Howe:** No Report

**Treasurer: Mark Blickhahn:** No Report

**Sergeant-At-Arms: Kerry Demski:** No Report

**OLD BUSINESS:**

- **April 16, 2025, Training:**

Discussions were had that the state inspector was not communicating. **Kory Hintzsche** will reach out again. Also, the location was discussed in length. Possibly having municipality hosting the training at Batavia or Skokie or having the summer training zoom to cut down costs. Justin will investigate having it in Batavia for July. We need audio, insurance and food. It was decided to host it at B and F for April. Email blast to be sent out to membership soliciting suggestions by **Kory Hintzsche**. It was discussed having a multi-day training event / conference to involve more out-of- area members and more interest. It was Decided to be held at B and F. We require audio/ visual, insurance and food to host a training seminar in person. We can use pass through AACE membership as resources. Brian Smith to ensure April fee will be members \$75.00 and non-members \$100.00. 50/50 raffle and business cards too.

- **SBOC Sponsorship Update (March 14) - what class did SBOC select?**

Sonia is on board March 14<sup>th</sup>. We need to decide on a 2-classes, morning and afternoon for the full day.

**Classes chosen to present at SBOC:**

1. Collaborative Communication within Building Departments
2. Ethics for Code Officials

- **IACE Insurance Update:**

**Angel Schnur** spoke to an attorney, had a consultation and they agreed we should have some insurance in place. They work with not for profits and require a \$3500.00 retainer just to review and discuss insurance policies until that is used up front. We have not budgeted for 2025 and will discuss further as we need to reach out to insurance company as rates may change after that and budget for 2026. Training needs to be 100.00 @70 people x4 = \$28,000. Tim suggested we add \$26.00 across the board for each training and membership dues. We could possibly use reserves to cover. Summer training may be a zoom. Other organizations do not have insurance or attorneys, SBOC, NWBOCA, etc. It was agreed to move forward with funds from this year and budget it for 2026. Topics to be discussed until July or August 2025 so Angel can get quotes. Angel said we need to have the attorney before we obtain the insurance so we can have them review the policy. Can we invite the attorney to speak at our meeting? Mark to speak with the bank about dipping below \$25,000.00. To be continued February meeting. Come up with questions to ask the attorney because \$3500.00 is a lot of money just for a contract review.

Tims math

\$10,000.00.....insurance annual premium

\$3,500.00.....attorney retainer fee first year.

\$13,500.00 divided by 5 Events/Member dues = 2700.00 divided by 100 members = \$27.00 per event / member dues.

This means each event and annual membership would cost each member additional \$27.00 per. With this equation, we would need to guarantee 100 attendees per training session and 100 paid member dues.

Can we use sponsorship money when we get some? Yes.

Attorneys to sponsor us?

To be discussed again at February board meeting....

The special meeting/ executive session proposed by Angel invites after the fact.

## Executive IACE Session

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Organizer     ○ Angel Schnur <Angel.Schnur@Skokie.Org>

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Time             Wednesday, January 29, 2025 8:00 AM-9:00 AM

## **NEW BUSINESS:**

- **Past Board Members Receiving Lifetime Membership:**

Angel said we already do past presidents. Do we want past board members? Tim proposes a vote, presidents deserve the recognition. Mark said a term of 10 years.

**Justin Howe** made a motion to not accept past board members with **Tim Ostermann** seconding

the motion with a vote of 0 Ayes to 7 Nays. Motion does not carry.

- **Awards/Gifts for Past Board Members:**

This came up from Justin giving Kory Smith a sweatshirt for his board service.

Do we want to honor past board members with a gift card or plaque, patch, officers challenge coin etc.? Maybe honor them at the following board/ training meeting in April. Or a patch or a pin? **Angel Schnur** made a motion, any board member serves a full term, when they exit the board in good standing, the association will present that member with some type of acknowledgment award in front of membership with a dollar amount cap of \$50.00. at the first meeting of the new year. All in favor.

- **AACE Sponsorship utilizing 50/50 monies**

We agreed to bring back the 50/0 and award a member in good standing an AACE sponsorship registration fee to the annual AACE Conference. Justin inquired about the challenge coins and sales from December sold each for \$10.00, not many were sold but it was not advertised. Next training email will include offering challenge coins for sale, **Kory Hintzsche** to advertise in e blast.

- **Advertise Bring Your Boss's Business Card for an Additional 50/50 Ticket:**

Previously discussed

- **Discuss Membership, full member vs associate:**

Associate member, who joined us last year, wants to be a full member. There may be issues that her job working for the federal govt may not have enough to do with code enforcement.

Upon submitting her job information, we will review further.

She needs to provide written authorization to IACE before Customs will release her information.

We are afraid she will use any information in a negative fashion against her neighbors or municipality. Table for now.

- **PUBLIC COMMENTS:** None

- **NEXT MEETING:** Executive Meeting Wednesday January 29,2025 @ 08:00-09:00

February 20, 2025 (\*\*NOTE THURSDAY) 08:00am via Go To Meeting

- **ADJOURNMENT:** Justin Howe made motion **Brian Smith** seconded all in favor meeting adjourned 09:23